

**LANGE****CTS181**

**3965 Nashua Drive, Mississauga, ON L4V 1P3**  
**(905)-362-1290 \* 1-800-668-5687 \* Fax (905) 362-1285**

**MOVE-IN REQUIREMENTS QUESTIONNAIRE**  
**THE CANADIAN COFFEE & TEA SHOW**  
**Toronto Congress Centre – South, Hall A/B**  
**September 23 – 24, 2018**

PLEASE TYPE OR PRINT

**TO BE RETURNED BY MAIL OR FAX BEFORE AUGUST 10, 2018**

EXHIBITING COMPANY:		CONTACT NAME:		BOOTH #(S):
PHONE #:		FAX #:		
CARRIER:		CUSTOMS BROKER (IF APPLICABLE):		COUNTRY OF ORIGIN:
ESTIMATED TIME REQUIRED TO SET UP EXHIBIT:		HRS.	MINS.	
PREFERED SET-UP DAY:		TIME:		
EXHIBIT WILL BE SET UP BY:      OFFICIAL DISPLAY CO. <input type="checkbox"/> EXHIBITOR STAFF <input type="checkbox"/> OTHER <input type="checkbox"/>				
IF OTHER PLEASE SPECIFY BELOW:				
DISPLAY COMPANY:		CONTACT NAME:		PHONE:
				FAX:

**IF YOU ARE NOT USING THE OFFICIAL TRANSPORT COMPANY YOU WILL RECEIVE A SCHEDULED TIME FOR MOVING IN YOUR DISPLAY MATERIAL. IF YOU ARE USING THE OFFICIAL TRANSPORT COMPANY YOU WILL NOT BE ASSIGNED A MOVE-IN TIME AS YOUR GOODS WILL BE DELIVERED AT AN EARLY MOVE-IN TIME. IN EITHER CASE, WE REQUIRE THE FOLLOWING INFORMATION TO BE COMPLETED AND RETURNED TO US.**

**TO EFFECT A SMOOTH AND EFFICIENT MOVE-IN, KINDLY LIST ALL GOODS AND EQUIPMENT YOU ARE MOVING INTO THE SHOW.**

	# OF PIECES	WEIGHT	DIMENSIONS OF LARGEST PIECE LENGTH X WIDTH X HEIGHT	WEIGHT OF LARGEST PIECE	CARRIER
CRATED GOODS					
UNCRATED GOODS					
DISPLAY MATERIAL					
SPECIAL MATERIAL					
TOTAL					

PLEASE INDICATE TYPE OF DELIVERY VEHICLE:      TRAILER       5-TON       CUBE VAN       OTHER

**PLEASE COMPLETE THIS FORM AND RETURN TO:**

LANGE TRANSPORTATION &amp; STORAGE LTD.

3965 Nashua Drive

Mississauga, ON L4V 1P3

Fax: 905-362-1285

Email Address: kellyf@langeshow.com